###   Application for Employment

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Please circle your preferred pronouns: (she/her) (he/him) (they/them)

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Thank you for your interest in working with us!*

*Before completing and submitting this application, you should be aware of 3 vital scheduling policies that we uphold.*

*1 - Every kitchen crew member must be available to work at least 3 shifts per week, upon hire.*

*2 - These 3 shifts must include some evening and weekend availability.*

*3 - “The Holidays” (mid-November to January 1) is the busiest time of year for Kindred Market. Extended leaves of absence (1 week +) during this time cannot be accommodated.*

*If you are unable to comply with all 3 policies, your application will automatically be rejected.*



Our entry-level kitchen position is prep cook**.**

**🕑 Please circle the shifts you could accept based on your availability 🕜**

**Prep Cook Schedule**

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| --- | --- | --- | --- | --- | --- | --- |
| 6a - 1p | 6a - 1p | 6a - 1p | 6a - 1p | 6a - 1p | 6a - 1p | 7a - 2p |
| 8a - 4p  | 8a - 4p  | 8a - 4p  | 8a - 4p  | 8a - 4p  | 8a - 4p  | 9a - 5p  |
| 1p - 8p  | 1p - 8p  | 1p - 8p  | 1p - 8p  | 1p - 8p  | 1p - 8p  | 11p - 6p |

What are the factors in your life that define your scheduling needs? What do we need to know about your availability?

Do you anticipate remaining in Athens for at least one year from the date you submit your application?

When are you available to start?

**For each of the following questions, please check the appropriate answer. Provide details on a separate sheet, if needed, using the corresponding number. Take your time when considering your responses. Feel free to attach a resume in addition, though we will not accept resumes without the completed application.**

1. Have you had experience working in food service?

 Yes  No If yes, please describe.

2. Have you had experience working in a commercial kitchen?

 Yes  No If yes, please describe.

3. Have you had experience with food handling and safety?

 Yes  No If yes, please describe.

4. Have you had experience with baking?

 Yes  No If yes, please describe.

5. Have you had experience accommodating allergies and dietary restrictions?

 Yes  No If yes, please describe.

6. Have you had experience working with a deli slicer?

 Yes  No If yes, please describe.

7. Have you had experience shutting down, cleaning and sanitizing a kitchen?

 Yes  No If yes, please describe.

8. How familiar are you with from scratch cooking?

9. How do you describe your time management skills and multitasking abilities?

10. Why would you like to work for Kindred Market?

11. What are your long-term goals and how will this job support them?

12. Kindred Market values serving a community of customers with diverse needs and backgrounds. Please describe any thoughts, training or experience you have working in environments and with individuals who prioritize and embody these values.

**Employment History**

**Please note any employment - past or present- that you think would be helpful in the consideration of your application. Feel free to submit a resume to supplement, but please complete this section as well.**

Employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dates of employment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Average hours per week worked\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

May we contact this person? \_\_\_\_\_\_\_\_\_\_\_\_ Phone #(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position(s) held and duties:

Employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dates of employment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Average hours per week worked\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

May we contact this person? \_\_\_\_\_\_\_\_\_\_\_\_ Phone #(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position(s) held and duties:

Employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dates of employment\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Average hours per week worked\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

May we contact this person? \_\_\_\_\_\_\_\_\_\_\_\_ Phone #(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position(s) held and duties:

Professional References:

1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Important Educational Experiences:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please add or attach whatever additional information you think is relevant. Kindred Market expects the information provided above to be honest and accurate to the best of your knowledge.

Kindred Market is an equal opportunity employer and will not discriminate on the basis of sex, age, race, ethnicity, gender identity, size, religion, marital/parental status, sexual orientation, national origin, or any other characteristic irrelevant to the good execution of this position.

**If you are offered a job at Kindred Market and you accept it, we will be taking the final step of running a background check. Please provide the following information so that we will have it available at that time.**

**Background Information**

|  |  |
| --- | --- |
| Name (First, Middle, Last) | Social Security Number |

| Are you eligible to work in the United States? ☐ Yes☐ No |
| --- |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current address (include street, city, state, zip code) Dates lived here

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Previous address if fewer than 7 years at current address Dates lived there

(include street, city, state, zip code):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other names used (including maiden name) Years used

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth Driver’s License # (optional: required State

 only for jobs that involve driving)

Have you ever been convicted of a crime other than a traffic offense? ☐ Yes ☐ No

If yes, explain here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

When? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Where? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Authorization to Release Information**

APPLICANT – READ THIS AUTHORIZATION BEFORE SIGNING: I certify that all of the preceding information and the information supplied on my application and resume is true and accurate. In connection with my application for employment, I understand that investigative background inquiries may be made about me including employment references, education verification, criminal, driving, consumer, drug screen, and other reports. These reports will include information as to my character, work habits, performance, and experience. I understand that Kindred Market or its assignees may be requesting information from various federal, state, and other agencies which maintain records concerning my past activities relating to criminal, civil, driving, credit, and other experiences, and/or performing drug screens. I authorize, without reservation, any party or agency contacted by any duly authorized agent of Kindred Market, to furnish the above-mentioned information. My signature indemnifies Kindred Market, its assignees, and my prior employers from claims resulting from, but not limited to, injury, personal or otherwise, as a result of information exchanged in connection with this application.

I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection of employment and my discharge after employment.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name Applicant Signature Date